

MINUTES OF TONTO BASIN FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Regular Session
August 17, 2023

Call to Order: This work and regular session Board Meeting was called to order at 1500 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

Pledge of Allegiance: Lead by John France.

Roll Call of Board Members: The following Board Members were present: Chairman John France, Secretary/Treasurer Robert Cooper, and Board Member Clifford “Cliff” Metz. Clerk Debra “Deb” Morris had to leave as soon as the meeting started and Keli Smith was absent.

Also Present: Fire Chief James Stoltenberg, Administrative Assistant Stormi Ewing, and Ben Archer-Clowes “Ben”.

Awards & Recognition: Plaque from the employees was presented to the Board. John Wisner was still not able to attend. Discussion was made considering a public award ceremony to honor Jarrett Cline and John Wisner at a later date.

Reading and Approval of the July 20, 2023 Meeting Minutes: Following the review of the prior meeting minutes, upon motion to approve, the minutes was duly made by Board Member Robert Cooper and 2nd by Board Member Cliff Metz. Meeting Minutes were adopted and unanimously approved.

Reports and Correspondence: The Chief’s Report, as distributed at this meeting, were presented by Chief Stoltenberg. Discussions ensued on the items as presented. Ben presented the financial reports, as follows are 7/31/2023 ending balances:

National Bank:	\$ 28,990.67
Warrant Account:	\$ 324,187.43
Capital Reserve Account:	\$ 317,995.64

Chief Stoltenberg stated that he received some quotes back for new turnouts and decided to purchase them from MES for under the approved amount and get them on order, since they would be months out before actually getting them. The Chief’s Report and Financial Reports were presented to the Board. A motion was made to accept the Chief’s Report and Financial Reports as presented by Board Member Robert Cooper and 2nd by Board Member Cliff Metz. The vote was unanimous.

Call to the Public None

Discussion/Information and Action: proceeded regarding approval of both Stryker Maintenance Agreements. The Chief presented the Board with all quotes on both agreements; one being for our LifePak (LP)15 monitors and the other agreement is for the gurneys. After much discussion, a motion was made to approve both Stryker contracts for 1 year by Board Member John France and 2nd by Board Member Robert Cooper, vote was unanimous. The contract for the LP-15’s is \$6,188.40 and for the gurneys is \$5,822.18. The Chief signed both contracts.

Discussion/Information and Action: proceeded regarding approval to hire a new auditor. Administrative Assistant Stormi Ewing presented the Board with 3 different firms’ proposals and a letter from our old auditor stating they were not going to renew our contract. After much discussion a motion was made to move forward with the proposal to hire and sign an agreement with BDR services by Board Member John France and 2nd by Board Member Cliff Metz, vote was unanimous. The Board gave the Fire Chief approval to sign the agreement with BDR to do our audit.

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Discussion/Information: proceeded regarding approval of an ambulance revenue write-off for uncollectible debt. Administrative Assistant Stormi Ewing presented the Board with the bill in question and the amount and reasons for writing off this uncollectible debt. After discussion a motion was made to approve writing off the debt of \$280.00 by Board Member Robert Cooper and 2nd by Board Member Cliff Metz, the vote was unanimous.

Call to the Public: None

Adjournment: There being no further business to come before the board meeting, upon a motion made by Board Member Cliff Metz and 2nd by Board Member Robert Cooper and was unanimously adopted, the meeting adjourned at 1611 hours.