

**MINUTES OF TONTO BASIN FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
Regular Session  
March 20, 2025

**DRAFT**

**Call to Order:** This regular session Board Meeting was called to order at 0933 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

**Pledge of Allegiance:** Led by Chairman John France.

**Roll Call of Board Members:** The following Board Members were present: Chairman John France, Secretary/Treasurer Robert Cooper, Board Member Clifford “Cliff” Metz (arrived at 9:40 a.m.), and Board Member Brian Nail. Clerk Debra “Deb” Morris was excused from the meeting for illness.

**Also Present:** Chief James Stoltenberg.

Ben Archer-Clowes “Ben” with James Vincent Group (JVG).

**Awards & Recognition:** Chief Stoltenberg gave out some Community Recognition Award Coins to different individuals including Captain Jarrett Cline, Ben from JVG, and the Chief also gave 4 other coins to Ben for JVG employees and thanked Ben and JVG for all of their support. Captain Cline only attended this portion of the meeting.

**Reading and Approval of the February 20, 2025 Regular Meeting Minutes:** Following review of the February 20, 2025 regular and work session meeting minutes a motion to approve the February 20, 2025 regular and work session meeting minutes was duly made by Board Member Robert Cooper and seconded by Board Member John France. Meeting minutes were unanimously approved and adopted.

**Reports and Correspondence:** The Chief’s Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented. Ben presented the financial reports with the following ending balances as of 02/28/2025:

National Bank:	\$ 179,191.16
Warrant Account:	\$ 790,215.31
Capital Reserve Account:	\$ 348,133.40

The Chief and Ben will bring recommendations to the Board at the April meeting on how to deal with uncollectable bills. Following discussions on the Chief’s and Financial Reports a motion was duly made to accept both reports as presented by Board Member John France and seconded by Board Member Cliff Metz. The vote to accept both reports was unanimous.

The Board will hold the Budget work session at the April meeting as the first agenda item and then go directly into the regular session. This will be included in the April agenda.

**Call to the Public on Agenda items:** None

**Discussion/Information and Action:** Chief Stoltenberg presented an update on the Station 92 potential property purchase. At present the Fire District is waiting for Gila County approval of the new property lines. Once this is completed then the purchase can be finalized. There was no action taken on this item.

**Discussion/Information:** Proceeded regarding a discussion on the new Tonto Basin Fire District Governing Board Handbook and Bylaws and the New Board Member Package. Board Member

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Robert Cooper presented the changes that the Fire District's attorney made to the two documents following the February work session. Following review of the two documents a motion was duly made by Board Member John France to accept, pass, and adopt both documents (Governing Board Handbook and Bylaws and the New Board Member Package). The motion was seconded by Board Member Cliff Metz. The vote to accept, pass, and adopt both documents was unanimous. Next steps are for Board Member Cooper to send a copy of both documents to all of the Board Members and print out and have the Board Chairman and Board Clerk sign the adopted document.

**Call to the Public on Non-Agenda items:** None

**Adjournment:** There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Brian Nail and seconded by Board Member John France. The vote to adjourn was unanimously adopted and the meeting adjourned at 1035 hours.