

**MINUTES OF TONTO BASIN FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
Regular Session  
January 23, 2025

**DRAFT**

**Call to Order:** This regular session Board Meeting was called to order at 0930 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

**Pledge of Allegiance:** Led by Cliff Metz.

**Roll Call of Board Members:** The following Board Members were present: Chairman John France, Clerk Debra “Deb” Morris, Secretary/Treasurer Robert Cooper, and Board Member Clifford “Cliff” Metz. Board Member Brian Nail attended via conference call.

**Also Present:** Chief James Stoltenberg.

Firefighter Brandi Morris, Reserve Captain Jarrett Cline, Trenton Cline, and two other Cline family members including Trenton’s wife.

Ben Archer-Clowes “Ben” with James Vincent Group (JVG).

**Awards & Recognition:** Chief Stoltenberg welcomed Trenton Cline who recently finished his training and will be joining us as a member of the Tonto Basin Fire District (TBFD). Chairman John France administered the Oath of Office to Trenton Cline to make it official. Congratulations Trenton and we look forward to having you as a part of the TBFD family.

Chief Stoltenberg recognized Tonto National Monument employees Will Moore, David Huntly, and Jacob Taggett for their assistance in administering aid to a hiker in December 2024. Their quick action ensured that the hiker was properly cared for and is recovering.

Chief Stoltenberg presented the new Community Recognition program that will be implemented. The program will include giving a Challenge Coin to those community members who go above and beyond in assisting the Fire District.

Chief Stoltenberg recognized and presented a Certificate of Election to newly elected Board Members Cliff Metz and John France.

Following the Awards & Recognition Reserve Captain Jarrett Cline, Trenton Cline and the other Cline family members left the meeting.

Firefighter Brandi Morris left the meeting at 0943 to attend an emergency call.

**Reading and Approval of the December 19, 2024 Regular Meeting Minutes:** During review of the December 19, 2024 regular session meeting minutes Board Member Deb Morris recommended one correction on page 2 in the second paragraph changing the word “Secretary” to “Board Clerk.” A motion to approve the December 19, 2024 regular session meeting minutes with the correction noted above was duly made by Board Member Deb Morris and seconded by Board Member Cliff Metz. Meeting minutes were unanimously approved and adopted.

**Reports and Correspondence:** The Chief’s Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented. Ben presented the financial reports with the following ending balances as of 12/31/2025:

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National Bank:	\$ 85,679.17
Warrant Account:	\$ 866,321.73
Capital Reserve Account:	\$ 345,531.74

Following discussions on the Chief's and Financial Reports a motion was duly made to accept both reports as presented by Board Member John France and seconded by Board Member Deb Morris. The vote to accept both reports was unanimous.

**Call to the Public on Agenda items:** None

**Discussion/Information and Action:** Chief Stoltenberg reviewed the Station 92 potential property purchase topic during the Chief's report. A property survey will be completed on the property the week of January 27, 2025. The survey is required before proceeding any further. There was no action taken on this item. A motion to table this item to a future Board Meeting was made by Board Member Cliff Metz and seconded by Board Member Robert Cooper. The vote to table this item to a future Board Meeting was unanimous.

**Discussion/Information:** Proceeded regarding a discussion on the AFDA conference that Chairman John France, Board Member Brian Nail, and Chief James Stoltenberg recently attended. There were many good ideas shared and it was a good networking opportunity. Chairman John France attended a session on Fire Board policies, procedures and the policy manual. Chairman France would like to hold a work session following the Feb 20, 2025 Regular Session Board Meeting in order to continue to work on the Tbfd Policy Manual that is currently in draft form. There was no action taken on this item.

**Call to the Public on Non-Agenda items:** Board Member Cliff Metz brought up the upcoming Community breakfast on March 15, 2025. Cliff wants to ensure that we have lots of communication early on to ensure that we get as many community members to attend as possible. He asked other Board Members to bring their ideas to the next Board Meeting. Chief Stoltenberg did state that he will prepare a Flyer for the breakfast and will ensure it is posted on social media including the Tbfd website. Board Member Deb Morris brought up the potential of starting the Tbfd auxiliary group which used to be in place. There was no action taken on these items.

**Adjournment:** There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Brian Nail and seconded by Board Member Cliff Metz. The vote to adjourn was unanimously adopted and the meeting adjourned at 1058 hours.