

MINUTES OF TONTO BASIN FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Regular Session
June 15, 2023

Call to Order: This work and regular session Board Meeting was called to order at 1504 hours by Secretary/Treasurer Robert Cooper at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

Pledge of Allegiance: Lead by Robert Cooper.

Roll Call of Board Members: The following Board Members were present: Secretary/Treasurer Robert Cooper, Board Members Keli Smith, and Clifford “Cliff” Metz. Chairman John France and Clerk Debra “Deb” Morris were absent.

Also Present: Chief John Wisner, Captain Jarrett Cline, Administrative Assistant Stormi Ewing, Ben Archer-Clowes “Ben”, and Brandy Cline. Charlie McLellan and Steve Oubre were present for the awards portion of the meeting.

Awards & Recognition: Chief Wisner presented a Letters of Commendation to Steve Oubre for his assistance on the Lazy JR fire, Fred Randall for his assistance on the Asher fire, Stormi Ewing, Jarrett Cline, and Todd Spitzer for their can-do attitudes and stepping up to support and help the department in their time of need.

Reading and Approval of the May 18, 2023 Meeting Minutes: Following the review of the prior meeting minutes (including executive session), upon motion to approve, the minutes was duly made by Board Member Robert Cooper and 2nd by Board Member Keli Smith. Meeting Minutes were adopted and unanimously approved.

Reports and Correspondence: The Chief’s Report, as distributed at this meeting, were presented by Chief Wisner. Discussions ensued on the items as presented. Ben presented the financial reports, as follows are 5/31/2023 ending balances:

National Bank:	\$ 53,274.02
Warrant Account:	\$ 470,621.90
Capital Reserve Account:	\$ 333,084.03

Ben explained to the Board that the NB Bank statement was only to the 19th when they reconciled the accounts, and the rest of the statement didn’t come in until this week. The statement was presented to the Board and the reconciliation for the whole account will be presented to the Board at next month’s meeting. The Chief’s Report and Financial Reports were presented to the Board. A motion was made to accept the Chief’s Report and Financial Reports as presented by Board Member Cliff Metz and 2nd by Board Member Keli Smith. The vote was unanimous.

Call to the Public None

Discussion/Information and Action: proceeded regarding the Approval/Acceptance of the 2021-2022 Fiscal Year Audit, Presented by Saunders, Co. Administrative Assistant Stormi Ewing called Jim Saunders via telephone at 1602 hours, and he presented the audit to the Board. A motion was made to accept the Audit for FY 2021-2022 by Board Member Keli Smith and 2nd by Board Member Robert Cooper, vote was unanimous.

Discussion/Information and Action: proceeded regarding Public Hearing for 2023-2024 Fiscal Year Budget and adoption of the Budget for Fiscal Year 2023-2024. After the Budget being posted for the amount of time dictated in the Arizona Revised Statutes and the statute also stating there needing to have a public hearing. Board Member Robert Cooper made a motion to open the

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hearing and Board Member Keli Smith 2nd the motion, vote was unanimous. After the time had passed for the hearing for the public and there being no questions nor concerns regarding the Budget, a motion was made to close the hearing by Board Member Keli Smith and 2nd by Board Member Clifford Metz, vote was unanimous. Ben presented the Board with the budget for adoption for the amount of \$1,310,793.00 at tax levy limit of 3.5%. After questions and answers between Board Members and staff was concluded, a motion to adopt the budget at a 3.5% tax levy limit and in the amount of \$1,310,793.00 was made by Board Member Keli Smith and 2nd by Board Member Cliff Metz, the vote was unanimous.

Discussion/Information and Action: proceeded regarding approval of a Vehicular Field Training Agreement between Tonto Basin Fire District and Lifework Education, Inc. Administrative Assistant Stormi Ewing presented the agreement to the Board and stated it was to replace the existing one we have, except they changed names of their school and needed a new agreement. She also explained to the Board what this agreement allows. After much discussion a motion was made to approve the agreement by Board Member Keli Smith and 2nd by Board Member Robert Cooper; the vote was unanimous.

Discussion/Information and Action: proceeded regarding approval for write off of uncollectible debt. Admin. Stormi Ewing presented the Board with documents from action ambulance showing the uncollectible debt and stating that it met the write off requirements per the policy in place and asking the Board for their approval. After reviewing the documents and policy a motion was made to approve the write-off of this uncollectible debt by Board Member Clifford Metz and 2nd by Board Member Keli Smith, vote was unanimous. Details pertaining to this document are left out of the minutes due to HIPPA.

Discussion/Information: The Board and staff discussed and planned the arrangements for the new Chief's "Pinning Ceremony". Who was to be bringing, which dish and what the District needed to purchase for the event. After completed no other discussion was taken.

Call to the Public: None

Adjournment: There being no further business to come before the board meeting, upon a motion made by Board Member Keli Smith and 2nd by Board Member Robert Cooper and was unanimously adopted, the meeting adjourned at 1649 hours.