

MINUTES OF TONTO BASIN FIRE DISTRICT

BOARD OF DIRECTORS MEETING

Regular Session

August 15, 2024

DRAFT

Call to Order: This regular session Board Meeting was called to order at 1506 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

Pledge of Allegiance: Led by Deb Morris.

Roll Call of Board Members: The following Board Members were present: Chairman John France, Clerk Debra “Deb” Morris, Secretary/Treasurer Robert Cooper, Board Member Clifford “Cliff” Metz, and Board Member Keli Smith.

Also Present: Chief James Stoltenberg.

Dominic Filosa “Dominic” with James Vincent Group (JVG) via Teams.

Awards & Recognition: Chief Stoltenberg recognized Charles Christopherson from Picture Mountain H.S. LLC and his friend for coming to his assistance when the Chief 9 truck broke down. Charlie and his friend towed the Chief 9 truck and a trailer the Chief was towing back to Tonto Basin.

Reading and Approval of the July 25, 2024 Meeting Minutes: Following the review of the regular meeting minutes from July 25, 2024, a motion to approve the minutes was duly made by Board Member Cliff Metz and seconded by Board Member Deb Morris. Meeting minutes were unanimously approved and adopted.

Reports and Correspondence: The Chief’s Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented. Dominic presented the financial reports with the following ending balances as of 07/31/2024:

National Bank:	\$ 110,395.39
Warrant Account:	\$ 818,469.33
Capital Reserve Account:	\$ 340,874.23

Following discussions on the Chief’s and Financial Reports a motion was made to accept both reports as presented by Board Member Cliff Metz and seconded by Board Member Keli Smith. The vote to accept both reports was unanimous.

Call to the Public on Non-Agenda items: None

Discussion/Information and Action: proceeded regarding review of the audit engagement letter with BDR Richards CPA’s, PLC to perform the annual audit of the Tbfd 2023/2024 fiscal year financial statements and financial activities in accordance with Arizona law as presented by Chief Stoltenberg and Dominic. Following review and discussions a motion was made by Board Member Deb Morris to approve the audit engagement letter with BDR Richards CPA’s, PLC to perform the annual audit of the Tbfd 2023/2024 fiscal year financial statements and financial activities for the fee of \$10,000 and for Chairman John France to sign the audit engagement letter. The motion was seconded by Board Member Robert Cooper. The vote to approve and sign the audit engagement letter with BDR Richards CPA’s, PLC to perform the annual audit was unanimous. The engagement letter was signed by Chairman France.

Call to the Public: None

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Adjournment: There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Cliff Metz and seconded by Board Member John France. The vote to adjourn was unanimously adopted and the meeting adjourned at 1558 hours.