

**MINUTES OF TONTO BASIN FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
Regular Session  
July 25, 2024

**Call to Order:** This regular session Board Meeting was called to order at 0900 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

**Pledge of Allegiance:** Led by Garrett Stallings.

**Roll Call of Board Members:** The following Board Members were present: Chairman John France, Clerk Debra “Deb” Morris, Secretary/Treasurer Robert Cooper, and Board Member Clifford “Cliff” Metz. Board Member Keli Smith was absent.

**Also Present:** Chief James Stoltenberg.

Ben Archer-Clowes “Ben” with James Vincent Group (JVG) via Teams.

Will McDermott, Firefighter Garrett Stallings, EMT Britton Woodford, and Cori (guest of Garrett Stallings).

**Awards & Recognition:** Will McDermott who is a resident of Tonto Basin wanted to recognize Firefighter Garrett Stallings and EMT Britton Woodford for saving his life when he recently experienced a medical emergency. He was very complimentary of both Garrett and Britton as well as the Tonto Basin Fire District. Great job Garrett and Britton.

**Reading and Approval of the June 20, 2024 Meeting Minutes:** Following the review of the prior work session and regular meeting minutes on June 20, 2024, a motion to approve the minutes was duly made by Board Member Cliff Metz and seconded by Board Member Deb Morris. Meeting minutes were unanimously approved and adopted.

**Reports and Correspondence:** The Chief’s Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented. Ben presented the financial reports with the following ending balances as of 06/30/2024:

National Bank:	\$ 690,834.89
Warrant Account:	\$ 399,985.08
Capital Reserve Account:	\$ 340,786.05

It was noted during the financial reports that TBFD was slightly lower than budget on tax and wildland fire revenues but that we were better than budget on overall expenses. In addition TBFD did exceed the budget in terms of cash which is an overall improvement and positive as compared to the original budget. Following discussions on the Chief’s and Financial Reports a motion was made to accept both reports as presented by Board Member Robert Cooper and seconded by Board Member Cliff Metz. The vote to accept both reports was unanimous.

**Call to the Public on Non-Agenda items:** Board Member Deb Morris informed the Board that the septic system at Station 92 was put in service and approved by the County. George Randall donated the tank and stone and the plumbing company provided the other materials at their cost. The Chief also stated that the next pancake breakfast would be held on October 12, 2024 and during the breakfast we would plan on recognizing people who donated to the new Station 91 construction as well as other donors such as occurred on the septic system at Station 92. The Chief will pull together a letter to send to the donors to let them know about the date for the recognition as well as thanking them for the donation to be signed by Chairman John France.

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**Discussion/Information and Action:** proceeded regarding presenting the Chief's Annual Performance Review to Chief Stoltenberg by John France. Four of the five Board Members provided feedback to Chairman France. Overall, the Chief did a very good job during his first year and as such he was given an Exceeds Standards by the Board. Based on the rating Board Member John France duly made a motion to approve the performance rating of Exceeds Standards and the \$5,000 raise for the Chief that was earmarked in the 2024/2025 Fiscal Budget retroactive to July 1, 2024. The motion was seconded by Board Member Cliff Metz. The performance rating of Exceeds Standards and the \$5,000 raise retroactive to July 1, 2024 for the Chief was unanimously approved.

**Call to the Public:** None

**Adjournment:** There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Cliff Metz and seconded by Board Member Deb Morris. The vote to adjourn was unanimously adopted and the meeting adjourned at 1009 hours.