

MINUTES OF TONTO BASIN FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Regular Session
March 21, 2024

Call to Order: This regular session Board Meeting was called to order at 1502 hours by Chairman John France at Tonto Basin Fire Station #1, 46189 N AZ Highway 188, Tonto Basin, AZ.

Pledge of Allegiance: Led by John France.

Roll Call of Board Members: The following Board Members were present: Chairman John France, Secretary/Treasurer Robert Cooper, Board Member Clifford “Cliff” Metz, and Board Member Keli Smith. Clerk Debra “Deb” Morris was absent.

Also Present: Chief James Stoltenberg.

Ben Archer-Clowes “Ben” with James Vincent Group (JVG).

Awards & Recognition: There were no awards or recognition for this meeting.

Reading and Approval of the February 15, 2024 Meeting Minutes: Following the review of the prior regular meeting minutes on February 15, 2024, a motion to approve the minutes was duly made by Board Member Cliff Metz and seconded by Board Member Robert Cooper. Meeting minutes were unanimously approved and adopted.

Reports and Correspondence: The Chief’s Report was presented by Chief Stoltenberg. Discussions ensued on the items as presented. Ben presented the financial reports with the following ending balances as of 02/29/2024:

| | |
|--------------------------|---------------|
| National Bank: | \$ 83,889.68 |
| Warrant Account: | \$ 403,868.00 |
| Capital Reserve Account: | \$ 337,783.09 |

Following discussions on the Chief’s and Financial Reports a motion was made to accept both reports as presented by Board Member John France and seconded by Board Member Cliff Metz. The vote to accept both reports was unanimous.

Call to the Public None

Discussion/Information and Action: proceeded regarding review and approval of the new monthly rate increase for JVG as presented by Chief James Stoltenberg. The monthly rate will increase from \$1,250/month to \$2,250/month which will reduce the hourly billing rate for additional financial items JVG has taken on. This will be more than offset by savings made by not filling a budgeted position. Following discussion on the monthly rate increase for JVG a motion was made by Board Member Robert Cooper to approve and adopt the monthly rate increase for JVG. The motion was seconded by Board Member Keli Smith. The vote to approve and adopt the JVG monthly rate increase was unanimous.

Discussion/Information and Action: proceeded regarding review and approval of combining 2 land parcels, 201.20.010A and 201.20.011, with Gila County at Station 91 as presented by Chief Stoltenberg. This was an agenda item in the February 15, 2024 TBFD Board Meeting and was approved for combining of the 2 parcels, however, it was noted by Gila County that the original parcel number was incorrect (201.20.010) and needed Board approval with the correct parcel number (201.20.010A). Following discussion on combining the parcels a motion was made by Board Member John France to approve the application to Gila County to combine the two parcels, 201.20.010A and 201.20.011, into the new parcel 201.20.011A. The motion was

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seconded by Board Member Keli Smith. The vote to approve and send the application to Gila County for combining parcels, 201.20.010A and 201.20.011, into one parcel was unanimous.

Discussion/Information and Action: proceeded regarding review and approval of the purchase of property adjacent to Station 92 as presented by Chief Stoltenberg. The Chief has been in conversation with the new property owners and they are willing to sell the District some property adjacent to the District's property to allow for a 6 foot easement around the Station 92 building. The Chief does need to check with Gila County to verify whether a 6 foot or 7 foot easement is necessary. The Chief would also need to meet with a realtor on a land purchase agreement, enlist a surveyor to survey the property, and negotiate a price on the property with the land owners once the footprint has been clarified. Once these have been completed the Chief will bring the purchase price of the property to the Board for approval. Following discussion on purchasing the property adjacent to Station 92 a motion was made by Board Member John France to allow the Chief to take the next steps on the land purchase adjacent to Station 92. The motion was seconded by Board Member Cliff Metz. The vote to approve and purchase the land purchase was unanimous.

Call to the Public: None

Adjournment: There being no further business to come before the Board a motion to adjourn the meeting was made by Board Member Robert Cooper and seconded by Board Member Cliff Metz. The vote to adjourn was unanimously adopted and the meeting adjourned at 1552 hours.